GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

Sector-16 C, Dwarka, New Delhi-110078, www.ipu.ac.in

F.N. GGSIPU/Stores/Circular/2014/ 782

Date: June 4, 2014
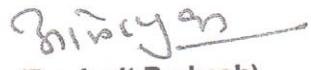
CIRCULAR

A software for better controlling of store inventory of GGSIP University has been developed by M/s Prosix Infotech Pvt. Ltd. It will be proved excellent for controlling the record of receive &, issue of store items, maintaining the record of purchase and indenting the **consumable** and **non-consumable store items,**

In this regard, a training / demonstration of this software will be given by the vender on **Monday, June 9, 2014** at **12:00 Noon** in Seminar Hall of Admin Block.

You are requested to kindly nominate a representative from your School / Deptt. who is handling Stores for consumable and non-consumable items and inform them to attend the demonstration session on the date and time, as given above.

The name of your representative may please be send by email on **central.stores@ipu.ac.in** by Friday, June 6, 2014

(Dr. Amit Prakash)
Chairman (UCITIM)

Copy to:
i) All Deans/Directors/HOD/COE/COF/Librarian/Branch Heads
ii) Chairman, UCITIM
iii) AR to Hon'ble Vice Chancellor
iv) AR to Registrar
v) DR (GA) – {for making a arrangement for tea and snacks}
vi) In-charge, Server Room –with a request to upload the same on University website.
vii) Office copy