



THE OFFICE OF CONTROLLER OF FINANCE
GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
Sector-16 C, Dwarka, New Delhi – 110078 Website: <http://ipu.ac.in>
Finance & Accounts Branch

No. F. IPU/ Acctts/Budget/2017-2018/04

09th January, 2018

Subject: Submission of budgetary requirement for R.E. 2017-18 & B.E. 2018-19 -reg.

Budget Estimate (B.E) 2017-18 has already been communicated to schools/Departments vide office letter no. F. No. IPU/ Acctts/Budget/2017-2018/01 Dated 10/04/2017. In order to review the budgetary expenditure for 2017-18 (i.e from 1st April 2017 to 31st December, 2017), please find enclosed herewith the following information to match the budgetary expenditure of 2017-18 from your departmental budget control register), discrepancies, if any may be informed to the Accounts branch for rectification.

1. Budget Estimate for 2017-2018 for a particular expenditure head (at column no.-1)
2. Actual Expenditure from 1st April to 31st December, 2017 for 2017-18 (at column no-2)
3. Balance budget for 2017-18 (at column no.-4)

It is further requested to kindly furnish the budgetary requirements for Revised Estimate 2017-18 & Budget Estimate 2018-19 along with full justification to this office by 15.01.2018 positively so that accounts branch may further access these proposal & submit a consolidated budget proposal for R.E. 2017-18 & B.E. 2018-19 to the Hon'ble Vice Chancellor for consideration & approval.

(V. K Rao)

Deputy Controller of Accounts

Copy to:-

1. Dean, USBT, USICT, USLLS, USMS, USBAS, USAP, USEM, USHSS, USCT, USE, USMC, USMPMHS
2. Director, CDMS, CEPS, DRC, AA, OIA
3. Controller of Examination
4. Librarian, UIRC
5. Superintending Engineer, UWD
6. Incharge, Affiliation
7. Joint Registrar, Planning
8. Joint Registrar, Estate & Security
9. Deputy Registrar, General Administration
10. Joint Registrar, Purchase
11. Incharge, Coordination
12. Joint Registrar, Academic Admissions
13. Deputy Registrar, Store
14. Public Relation Officer
15. Finance Officer I/II/III
16. AR to VC (for information of Hon'ble VC)
17. AR to Registrar (for information to Worthy Registrar)
18. Incharge, Legal
19. Chairman, CCGPC
20. Proctor, GGSIPU
21. Chairman, UITS-for upload same in the University website under the link of A/C Branch
22. Office Copy