



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
Sector-16C, Dwarka, New Delhi-110 075
[General Administration Branch]

IPU/GA/Misc./2013-14/3413

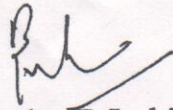
Dated: 19/8/13

ORDER

During the regular visits/rounds of Hon'ble Vice-Chancellor in the Academic Blocks of the University, it has been found that some furniture items, lab equipments and office equipments are lying outside the rooms in the corridor as well as behind the staircase. NAAC Team is scheduled between 26th-29th August, 2013: To maintain the cleanliness and good ambience in the Academic Blocks as well as Administrative departments, all Deans/Directors and Branch heads are requested as under:

1. The surplus/unused/unserviceable furniture items, lab equipments/office equipments lying outside are to be deposited in the University Central Stores to maintain the inventory.
2. University Central Stores will receive the items and update the stock register of said inventory and will make a temporary store in the D and E Block area. AR(Security) will depute two security guards to University Central Stores in taking care of these items in the temporary store in D and E Block parking area.
3. GA Branch will provide manpower in shifting of said items on the request of University Central Stores.

This issues with the approval of Hon'ble Vice-Chancellor.


Dr. Bhaskar P. Joshi
Registrar

Copy to :-

1. Dean USBT
2. Dean USICT
3. Dean USLLS
4. Dean USMS
5. Dean USBAS
6. Dean USAP
7. Dean USEM
8. Dean USHSS
9. Dean USCT
10. Dean USE
11. Dean USMC
12. Dean USET
13. Director Research & Consultancy
14. Director Centre for Disaster Management Studies
15. Director Legal Aid Cell
16. Director Development
17. Director Academic Affairs
18. Director Project Monitoring Cell
19. Director International Affairs
20. Director Co-ordination
21. Director Students Welfare
22. Controller of Finance
23. Controller of Examination
24. Librarian