



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY  
Sector-16C, Dwarka, New Delhi-110 075  
[General Administration Branch]

IPU/GA/Misc./2013-14/ 3977 L,

Dated:

ORDER

Subject: Regarding booking of buses/taxis for educational tours and other academic activities

University has finalized the agency for providing the (Taxis/Buses) the booking of vehicles in Delhi or outside Delhi, etc. All Branches and University Schools of Studies are requested to give their requisitions for the booking of Buses for the purpose of educational tours and other academic activities (in Delhi & outside Delhi) alongwith the copy of approval of Competent Authority to GA Branch in advance as per approved guidelines

This issues with the approval of Compete Authority.

  
Pankaj Agrawal  
Deputy Registrar(GA)

Copy to: -

1. Dean USBT
2. Dean USICT
3. Dean USLLS
4. Dean USMS
5. Dean USBAS
6. Dean USAP
7. Dean USEM
8. Dean USHSS
9. Dean USCT
10. Dean USE
11. Dean USMC
12. Dean USET
13. Director Research & Consultancy
14. Director Centre for Disaster Management Studies
15. Director Legal Aid Cell
16. Director Development
17. Director Academic Affairs
18. Director Project Monitoring Cell
19. Director International Affairs
20. Director Co-ordination
21. Director Students Welfare
22. Controller of Finance
23. Controller of Examination
24. Librarian
25. Chief Engineer/SE(UWD)

26. DR (Affiliation)
27. JR (Academic-I)
28. JR (Academic-II)
29. JR(Coordinator)
30. DR (Staff Development Cell)
31. JR (Planning)
32. DR (PR)
33. DR (Purchase)
34. Incharge (Personnel)
35. Incharge (Stores)
36. Chairman UCITIM (with request to upload the same on University website)
37. Chief Warden
38. Warden Boys Hostel
39. Warden Girls Hostel
40. University Health Center
41. AR(Estate)
42. AR (Security)
43. AR (Stores)
44. AR to VC (for information)
45. AR to Registrar (for information)