



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR 16C, DWARKA, NEW DELHI-110 078

PURCHASE BRANCH

GGSIU/PUR/2014-15/

Dated: 04.06.2014

CIRCULAR

The Purchase Branch has received requirements of Desktop Computers from various Schools/Depts. of the University. The Purchase Branch has already issued a Purchase Order for procurement of 150 Desktops with some printers and scanners which are likely to be delivered till the end of this week.

Further, it is to inform that the DGS&D Rate Contract for Desktop Computers is going to expire on 30th June 2014. Hence, all the Deans/Directors/Branch Heads are requested to forward their requirement of Desktop Computers, if any, **with the prior Administrative Approval of Hon'ble Vice Chancellor on or before 15th June 2014** so that the demand could be compiled and put up before the competent authority for purchase of Desktop Computers.

Abha
4/06/14

(Dr. Abha Vermani)
Dy. Registrar (Purchase)

Copy to:

1. All Deans/HODs
2. All Directors
3. Controller of Examinations
4. Controller of Finance
5. SE, UWD
6. All Branch In-charges
7. Asstt. Registrar (VC Sectt.) – for information of Hon'ble Vice Chancellor
8. Asstt. Registrar (Registrar Sectt.) – for information of the Registrar
9. Office copy

234
04/06/14