



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR -16C, DWARKA, NEW DELHI -110078

No. F1(6)(35)/2013/Pers.-II/

Dated October, 2013


ORDER

The staff Development Cell of the GGS IP University is going to organize the "Advanced Training Programme" for Assistant Registrars of the University to impart the knowledge & skill to enhance their performance and prepare for higher level roles and responsibilities moreover the same is also required for their financial upgradation/promotion to next level from 15th October to 18th November, 2013.

The programmes will be held at Seminar Hall, Administration Block of the University during 9.00A.M. to 1.15 PM from Monday to Friday and 9.00 AM to 4.00 PM on Saturday.

As per directions of the Competent Authority, this programme is mandatory for all Assistant Registrars of the University. Therefore, all Assistant Registrars of the University are requested to attend the aforesaid training programmes. All Branch Incharges/HODs are requested to spare the concerned Officers from their duties as per above given schedule for attending the programmes. Attendance of 75% is mandatory to all trainees.

This issues with the approval of the Competent Authority.



(Dr. Bhaskar P. Joshi)
Registrar

No. F1(6)(35)/2013/Pers.-II/ 4573

Dated October, 2013

Copy forwarded to the following for information & necessary action:

1. Chairman, Staff Development Cell, GGS Indraprastha University (List of the Assistant Registrars with their contact details is enclosed).
2. Controller of Finance, GGS Indraprastha University.
3. All concerned Branch Incharge/HODs, GGS Indraprastha University.
4. All Assistant Registrars, GGS Indraprastha University. (list enclosed)
5. Assistant Registrar, Vice Chancellor's Secretariat, GGS Indraprastha University.
6. Personal file of the Officers concerned.
7. Incharge, Server Room for uploading the same at University website.
8. Guard file.


(R. P. Kansal)
Incharge (Pers.)

List of Assistant Registrar - PB-3 of Rs.15600-39100 + GP – Rs.5400 (GP Rs.6600 after Eight years regular service in the post)

Sr. No.	Name	Department
1.	Ms. Shikha Agarwal	Examination
2.	Dr. Vijay Kumar	Estate & Security
3.	Ms. Geeta Mahajan	Admission
4.	Dr. Renu Tomar	Acad Coordination
5.	Sh. Sanjib Kr. Sahu	Examination
6.	Dr. Manoj Bhatt	Examination
7.	Sh. Kushpreet S Chhatwal	Personnel
8.	Sh. Manoj Rana	Examination
9.	Sh. Alok Sharma	VC's Sectt.
10.	Sh. Amit Thakur	Examination
11.	Sh. Pushpendra Kumar	Stores
12.	Dr. (Mrs.) Neelima Markanday	Affiliation
13.	Sh. Ajay Kumar Arora	Admission
14.	Sh. Ajay Kumar	Affiliation
15.	Sh. Roop Singh	O/o the Registrar
16.	Sh. Sunil Kumar	Estate & Security
17.	Dr. Ruchika Minocha	Examination
18.	Sh. Navin Budhiraja	Examination
19.	Sh. Rajesh Sharma	USMS