



Guru Gobind Singh
INDRAPRASTHA UNIVERSITY
Dwarka (sec-16c), New Delhi - 110 075
Accounts Branch

No.F.IPU/Accts//Notice/2013-14/1007

Dated: 26.03.2014

OFFICE MEMORANDUM

An amount of Rs.2001770/- received through ECS/RTGS from various agencies on accounts of project and other related works etc, has been shown as unreconciled in Bank reconciliation statement. The following details are given as under:-

| Date | Particulars | DD. No. | Amount |
|------------|----------------------------------------------------------------------|--------------|---------------|
| 06/04/2013 | C/AC FEES UGC SD168235542 TRANSFER FROM 99634000120 | | 102500 |
| 24/09/2013 | C/AC FEES JHARKHAND STATE SD189074949 TRANSFER FROM 99634000120 | | 42000 |
| 27/09/2013 | C/AC FEES 058296 E PAYMENT SAA62216784 TRANSFER FROM 99634000120 | | 155495. |
| 25/10/2013 | C/AC FEES CIMB BERHARD MAL 148224101300104 TRANSFER FROM 99634000120 | | 1775 |
| | | Total | 301770 |

As per details given above, it is not possible for Accounts Branch to trace out the recipient of such amount. Hence, all the claimant of the above stated amount (i.s Professor/Associates Professor/Assistant Professor/students etc) are requested to report in the A/c Branch by 28th March 2013 positively alongwith supported documents such as sanction order and related document received from grantee agencies etc so that his aforesaid unreconciled amount may be taken into University account.

Your's faithfully

(Partha Mukharjee)

DFO (Finance & Accounts)

Copy to:-

1. **Dean, USBT/USCT/USBAS USEM** -to circulate in the same their school for necessary action by due date.
2. **In-Charge Server-** with a request to upload the same on the University website under the link of Accounts Branch.