



Guru Gobind Singh Indraprastha University
Sector-16C, Dwarka, New Delhi-110078

website : www.ipu.ac.in

No. F. IPU/Acctts/Salary/2015-16/ 120

Dated: 29.05.2015

Circular

Subject: Form 16 for the Financial Year 2014-2015

All the Faculty /Officers and Staff members are hereby requested to collect their form 16 for the financial year 2014-2015 from the respective dealing assistants of the Finance & Accounts Department during office hours on all working days between 3:00 P.M. to 5:00 P.M.

(Ajay Gupta)

Drawing & Disbursing Officer & AAO

Copy to all:-

- 1) All Deans/Librarian.
 - 2) All Directors.
 - 3) Sup. Engineer, UWD.
 - 4) All JR's/DR's/ADR's/AR's/PRO →
 - 5) JR (Personnel)
 - 6) FO-I/FO-II/FO-III.
 - 7) AR to VC Secretariat.
 - 8) PS to Registrar.
 - 9) PS to COF.
 - 10) PS to COE.
 - 11) Server Room with the request to upload on University website
 12. Guard File.
- Affiliation
 - Coordination
 - Gen. Admn./Purchase/Store
 - Planning & Policy
 - Academic