



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

SECTOR-16C, DWARKA, DELHI - 110078

Website: <http://ipu.ac.in>

Sub: Submission of DDs on A/c of Exam fee.

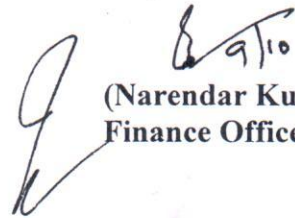
I am directed to state that the Demand Drafts on A/c of various exam fee like, Mercy Chance, Re-Appear, Supplementary Exam, & all other kind of fee are being submitted directly by the students and Affiliated Colleges in Accounts Branch, which is causing administrative inconvenience.

All such drafts will be received in concerned branches of Exam Division & the same will be deposited in Accounts Branch by Exam Division subject wise (i.e. Re-Appear, Mercy etc.) in consolidated shape within three days in the format given below in Soft and Hard Copy :-

S.No. Name College Code Enrollment No. Semester Batch Name of Bank

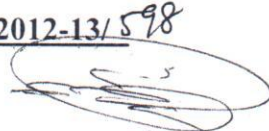
DD No. MICR Code Date Amount

It is requested to kindly issue instructions to concerned Branch Heads of Examination Division accordingly.


(Narendar Kumar)
Finance Officer

U.O.No.F.Accts/Receipts/2012-13/598

Controller of Examination



10-10-12

✓ Same ver. Room

Dated: 09/10/2012