



**Guru Gobind Singh Indraprastha University**  
Sector 16-C, Dwarka, New Delhi- 110078

No.F.GGSIPU/Nodal Officer/2024-25/ 606

Dated: 5<sup>th</sup> August, 2024

**NOTICE**

**Subject: Uploading of manpower data on Web-based Module "Polling Party Personnel Information Systems" for upcoming Delhi Assembly Election-2025.**

Ref. : Email dated 05 August, 2024 received from Office of the CEO, Delhi

Reference subject cited above, as per direction of Chief Electoral Officer, Delhi, it is mandatory to upload/ update the details of all regular employees of Guru Gobind Singh Indraprastha University, Delhi upto the Grade Pay of Rs.8700/- in 6<sup>th</sup> Pay Commission and Pay Level-13 as per 7<sup>th</sup> Pay Commission without Non-Functional Selection Grade (NFSG) on Polling Party Personnel Information System (PPPIS) Portal. The URL is [ceo.delhi.gov.in](http://ceo.delhi.gov.in). All Deans/ Directors/ HODs/ Branch In-charges are requested to upload/ update the details of all employees working under their offices on the PPPIS Portal on their Office User ID upto 12 August, 2024 positively.

A training session is scheduled for training of Office Level Users of all Schools/ Departments of the GGSIP University at 11.00 a.m. on 07 August, 2024 in Seminar Hall of Administrative Block.

All Deans/ Directors/ HoDs/ Branch In-charges are requested to depute a official of their School/ Department to attend the said training session and ensure that all the information should be uploaded/ updated within a time frame period.

Details of University Nodal Officer and Assistant to Nodal Officer are as below:

Sh. Ravi Kant Assistant Registrar, USCT, Contact No. 8750202253	Sh. Mahendra Sharma General Assistant, USICT Contact No. 9310298546
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(Dr. Kamal Pathak) 05/8  
Registrar

Copy to:

1. All Dean/ Directors/ HoDs/ Branch Incharges, GGSIPU
2. AR to the Hon'ble Vice Chancellor, GGSIPU
3. Incharge UITS to upload on the University's website.