



Guru Gobind Singh Indraprastha University
Sector 16-C, Dwarka, New Delhi-110 078
(Purchase Branch)

Ph: 011-25302149-150 Email: purchasebranch@ipu.ac.in
Website: www.ipu.ac.in



F.13.6 (1)/ IPU/PUR/Exam /Paper Ream/2024/531

Dated: 09.10.2024

NOTICE

Subject: Inviting Quotations for procurement of A4 Size Paper Ream.

The University is in process of procurement of A4 Size Paper Ream, as per details below:

S. No.	Item Description	Qty.	Rate per Unit (in Rs.)	Total Amount (in Rs.)
i.	Photostat/Computer paper A4 size (210mm x 297mm) 75 GSM reams of 500 sheets net weight 2.34 kg per ream having capacity for double sided copying ream of reputed brand / manufacturer	1000		
GST (as applicable)				
Grand Total (in Rs.)				

The interested bidders are requested to submit the quotation (in sealed envelopes) on the above mentioned format, in the office of undersigned latest by **15th October, 2024 at 12:00 Noon.**

Terms & Conditions:

- i. FOR: Guru Gobind Singh Indraprastha University, Sector-16/C, Dwarka, New Delhi.
- ii. Payment : After satisfactory receipt of the material as per the specification
- iii. Delivery: Within 5 days after issuance of Purchase Order.
- iv. The Material along with triplicate copies of Challans, Bills and Purchase Order will be delivered to "In-Charge, University Central Store, Ground Floor, "A" Wing, Administrative Block, GGSIPU, Sector -16-C, Dwarka, New Delhi respectively between 10.00 AM to 04.00 PM.

(Shikha Agarwal)
Deputy Registrar (Purchase)