

F.No.GGSIPU/GA/JR/2010-11/133

Date: 12.01.2024

NOTICE INVITING QUOTATIONS

Sealed quotations are hereby invited from reputed agencies/firms/vendors engaged in catering business to arrange/serve food (*buffet*) for 700 persons on the occasion of Republic Day function- 2024 in the Dwarka campus of the University.

The estimated cost of the work is Rs. 75,000/-.

A) Scope of Work

- No. of persons - 700
- Snacks- Aloo Choley (subji) and Palak Puri
- Dessert - Moong Dal Halwa
- Water Bottle (Bislery/Kinley) 200 ML - 500
- Water Jars (20 Ltr) (Bislery/Kinley) - 08
- Water dispensers - 04
- Disposable plates and spoons (bio-degradable) - 700
- Paper glasses - 500
- Stewards and utility persons (well dressed) - 04

B) Technical Criteria

- Bidders are required to submit valid copies of GST certificate and PAN card.
- Should have valid food safety and standard license issued by the food safety and standards Authority of India. (copy to be attached)
- Should have satisfactorily completed 01 similar work, of not less than Rs. 60,000/-, in govt./autonomous bodies/PSUs/Universities/Educational Institutions/reputed private organizations, during last 3 years, as on the date of issue of NIQ (attach copy of relevant work order)

C) Earnest Money Deposit (EMD)

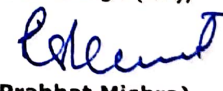
- EMD of Rs. 3,000/- (Three Thousand Only) is required to be deposited by all the intending bidders in favor of "Registrar, GGSIPU" payable at Delhi, in the form of DD or online transfer, as per the following details:-

1.	Accounts Holder name	Registrar, Guru Gobind Singh Indraprastha University
2.	Account No.	927860555
3.	IFSC Code	IDIB000G082
4.	Bank Name	Indian Bank
5.	MICR CODE	110019071
6.	Accounts Type	SB (Saving)
7.	CBS code / Branch Code	02029
8.	Branch Name & Address	GGSIU, Sector-16C, Dwarka, New Delhi - 110078
9.	Banker's Phone No.	011-28035244

- No exemption is allowed from submission of EMD.
- EMD deposited shall be refunded within 15 days of completion of the work.

D) Other Terms/Conditions

- Financial Bid shall not be considered for the bidder(s) who do not fulfill the requisite criteria laid down under clause 'B' and 'C' above.
- Items mentioned at sr. no. vii and viii under Clause 'A' may be supplied once their samples are approved by the University.
- Payment shall be made upon satisfactory completion of work.
- Rates to be quoted exclusive of taxes.
- Sealed quotations (as per Annexure) may be submitted physically in the O/o the In-charge (GA), Room No. 36, GGSIPU, Dwarka Campus, latest by 17.01.2024 at 4:00 PM.


(Prabhat Mishra)
In-charge, GA

Copy to: In-charge UITS with the request to upload the same on the University Website.

**QUOTATION FOR CATERING SERVICE ON THE OCCASION OF
REPUBLIC DAY FUNCTION (2024) IN DWARKA CAMPUS OF THE UNIVERSITY**

I hereby quote Rs. _____ (per plate) + GST extra for the Scope of work defined in NIQ at clause 'A'.

(Signature of the Owner/ Authorized Person)
(with stamp)

