



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

SEC-16C, DWARKA, NEW DELHI – 110078



EXAMINATION DIVISION

No. GGSIPU/Exam/Convocation/2022/ 1415

Dated: 23.03.2022

NOTICE

The University is holding its "FOURTEENTH CONVOCATION" on **Wednesday, the 30th March, 2022** as its **Dwarka Campus**. The ceremony will be presided over by Hon'ble Lt. Governor of Delhi as Chancellor of University.

During the Convocation, the Certificates and Medals will be conferred upon the Ph.D. Scholars and Gold Medalist Students, who have successfully completed the requirements of their programme.

The Students as per list notified on the University Website, who wish their Degrees (in case of Ph.D. Scholars) / Certificate of Merit and Gold Medal (in case of Gold Medalists) to be conferred "in person" are required to submit consent letter as per Annexure "A" (in case of Ph.D. Scholars) / Annexure "B" (in case of Gold Medalists) and Admit Card Performa as per Annexure "C" (Two Copies) duly verified by the Dean/Director/Principal of the School/Institute/College latest by **27th March, 2022 (01:00 p.m.)** in Examination Division, Guru Gobind Singh Indraprastha University, Dwarka positively, failing which the Degree/Certificate of Merit and Gold Medal would be conferred 'in absentia'.

Detailed Guidelines as well as required Annexures – "A", "B" and "C" are herewith attached.

Controller of Examinations

No. GGSIPU/Exam/Convocation/2022/

Dated: 23.03.2022

Copy to:

1. Deans/Directors/Principals, USS/University Centres and Affiliated Institutes/ Colleges
2. Director (Academic Affairs), GGS Indraprastha University, Delhi
3. Director (Development), GGS Indraprastha University, Delhi
4. A.R. to Hon'ble Vice-Chancellor - for information please.
5. A.R. to the Registrar - for information please.
6. In-charge UITS - for uploading on the University Website.
7. Office Copy



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

SEC-16C, DWARKA, NEW DELHI – 110078



(EXAMINATION DIVISION)

GUIDELINES FOR FOURTEENTH CONVOCATION

All the eligible students are invited for attending convocation in person. They are advised to take note of the following important instructions for necessary information and compliance:

Prior Intimation: The students as per list notified on the University Website, who wish their Degrees (in case of Ph.D. Scholars)/ Certificate of Merit and Gold Medal (in case of Gold Medalists) to be conferred "in person" are required to submit **Consent Letter** as per Annexure- "A" (in case of Ph.D. Scholars)/ Annexure- "B" (in case of Gold Medalists) and Admit Card Performa as per Annexure-"C" (**Two copies**) duly verified by the Dean/Director/Principal of the School/ Institute concerned latest by **27th March, 2022 (01:00 p.m.)** in Examination Division, Guru Gobind Singh Indraprastha University, Dwarka positively, failing which the Degree/Certificate of Merit and Gold Medal would be conferred "**in-absentia**".

Admit Card: The Admit Card will be issued on receipt of consent from the students. **Students without proper 'Admit Card' will NOT be allowed to attend Rehearsal and Convocation.**

Rehearsal: For orderly conduct of Convocation, a rehearsal will be conducted in 'Convocation Pandal' on **29th March, 2022 at 11:00 a.m.** for which students must report at **10:00 a.m.** in the University. **All the Ph.D. Scholars and Gold Medalists must attend this rehearsal, failing which they would not be allowed to attend the Convocation.** The students will attend the rehearsal and occupy their allotted seats strictly as per "Seats Allocation".

Reporting for Convocation: Convocation will be held in 'Convocation Pandal' on **30th March, 2022** for which students must report at the respective "**Attendance Counter**" established in the University on **30th March, 2022 at 08:30 a.m.** and get their seat number in the 'Pandal' allotted.

Convocation Gowns: All the students will be **Compulsorily** wear gowns, which will be available on hire from the "Gown Counters" established in the University on **30th March, 2022 at 09:00 a.m.** The gowns will be issued against deposit of Rs. 500 per gown as Security (refundable). The hire charges @ Rs.50 per gown will be deducted when the gowns are deposited back after the Convocation at the Gown Counter. If the Gowns are not deposited **by 04:00 p.m. on 30th March, 2022** full security charges will be forfeited.

General Instructions:

- Only the recipient student is allowed entry. The student should strictly adhere **COVID PROTOCOL.**
- Students are requested not to bring any brief case, bag, camera, mobile phone, any electronic gadgets, matchbox, water bottle and eatables inside the University. Students are advised to make their own arrangements for safe custody of their belongings as the University will find it difficult to arrange the same.
- Due to security reasons in the University Campus, vehicles would not be allowed inside the University Campus.

(Nair, R.)
Controller of Examinations

Letter of Consent from Invitees for the Fourteenth Convocation

To,

The Controller of Examination,
Guru Gobind Singh Indraprastha University,
Sector- 16C, Dwarka,
New Delhi- 110078

Sir,

I wish to participate in the Convocation scheduled to be held on 30th March, 2022 and collect my **Ph.D Degree** 'in person'.

Signature: _____

Date: _____

Name: _____

Enrollment No: _____

Name of the University School/Centre/Institute/College and Address

ANNEXURE "B"

Letter of Consent from Invitees for the Fourteenth Convocation

To,

The Controller of Examination,
Guru Gobind Singh Indraprastha University,
Sector- 16C, Dwarka,
New Delhi- 110078

Sir,

I wish to participate in the Convocation scheduled to be held on 30th March, 2022 and collect my ***Certificate of Merit and Gold Medal*** 'in person'.

Signature: _____

Date: _____

Name: _____

Enrollment No: _____

Name of the University School/Centre/Institute/College and Address



ADMIT CARD FOR 14TH CONVOCATION

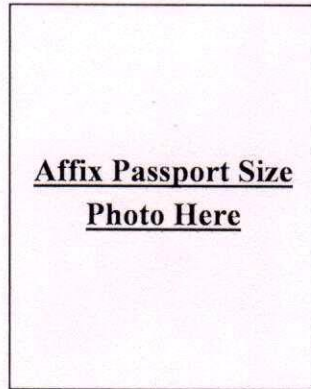
Enrollment No.: _____ Programme: _____

Name of Student (In Capital Letters): _____

Name of Institute: _____

Father's Name: _____

Address: _____



Photograph of Student

(Signature of Student)

(Head of School/Inst./College)

(Controller of Examinations)