



Guru Gobind Singh Indraprastha University

"A State University established by the Govt. of NCT of Delhi"
Sector – 16C Dwarka, New Delhi – 110078

F.No.: GGSIPU/Registrar/Misc./2022/175

Dated: 13th December 2022

CIRCULAR

The University is celebrating the Silver Jubilee of the University by organizing year-long celebration from 01.12.2022 to 30.11.2023. The year-long celebration will include academic, cultural and social events which will be organized by all the schools/ centres at their level and the University level also. The Calendar of Silver Jubilee events has already been released by the Hon'ble Vice Chancellor during the Curtain Raiser Ceremony of the Silver Jubilee year held on 02.12.2022.

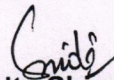
It has been felt that Record Keeping of all such events is very important and the events are also required to be numbered so that tracking of the events can be done.

Accordingly, it has been decided that the **Statistical and Planning Branch of the University** will be a Nodal Branch for keeping records of the events organized during Silver Jubilee Celebrations of the University.

All the Schools/ Centres/ Administrative Branches of the University are hereby requested to follow the guidelines as mentioned below, for proper record-keeping of the events of the Silver Jubilee Celebrations of the University:

1. The concerned school(s)/ centre(s)/ department(s) shall take the approval of the events from the Competent Authority and the file after obtaining approval shall be forwarded to the Statistical and Planning Branch for numbering of the event.
2. The Statistical and Planning Branch will number the event with a Unique ID and shall send the file back to the concerned school(s)/ centre(s)/ department(s).
3. The Accounts and Finance Branch will make/ release payments for such events only after issue of Unique ID by the Statistical and Planning Branch.

This issues with the approval of the Competent Authority.


(Sunita Shiva)
Registrar

To,

1. All the Dean(s)/ Director (s)
2. Chairperson – Centralized Career Guidance and Placement Cell/ SDC/ IIQAC & NAAC, GGSIP University
3. In-charge UIRC, GGSIP University
4. Director-Incharge (East Campus), GGSIP University
5. Programme Coordinator (NSS Cell), GGSIP University
6. Proctor, GGSIP University
7. Controller of Finance, GGSIP University
8. Controller of Examination I & II, GGSIP University
9. Chief Warden, GGSIP University
10. CVO, GGSIP University
11. All JRs/ DRs/ Branch In-Charges, GGSIP University
12. Advisor UWD, GGSIPU
13. In-Charge UITS, GGSIP University with a request to upload the Circular in the University Website