



**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**  
**SECTOR-16 C, DWARKA, NEW DELHI-110078**

No.F.1(1)(6)/2021/Pers.-II/ 3528

Dated the 26<sup>th</sup> August, 2021

**ORDER**

The Hon'ble Vice Chancellor took a round of various Departments/ USS of the University in the morning of 17.08.2021 and it is observed that response of some of the employees toward punctuality for attending office is not very encouraging. Therefore, all the employees are hereby directed to maintain punctuality in attending their office and remain present during the office hours, i.e., from 9:00 A.M. to 5:30 P.M.

This issues with the approval of the Competent Authority

(Sushil Kumar)  
Joint Registrar (Pers.)

No.F.1(1)(6)/2021/Pers.-II/ 3528

Dated the 26<sup>th</sup> August, 2021

Copy forwarded to the following for kind information and necessary action :

1. All Dean/Directors, GGSIP University.
2. Controller of Finance, GGSIP University.
3. Controller of Examinations, GGSIP University.
4. In-charge, Library, GGSIP University.
5. Proctor, GGSIP University.
6. Chief Warden, GGSIP University.
7. All Branch In-Charge(s)/Joint Registrar(s)/Deputy Registrar(s)/ Asstt. Registrar(s)/ PRO/ Medical Officer
8. Asstt. Registrar, Vice Chancellor Secretariat, GGSIP University.
9. Asstt. Registrar, O/o Registrar, GGSIP University.
10. Head UITS, with the request to upload the order on the University's website.

(Ajay Kumar)  
Asstt. Registrar(Pers.-II)