



GOBIND SINGH INDRAPRASTHA UNIVERSITY.
SECTOR-16-C, DWARKA, NEW DELHI – 110 078

No.F.1(6)(10)/2020/P-II/8840

Dated the 15th June, 2020

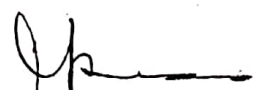
OFFICE ORDER

Subject : Children Education Allowance reg.

In order to minimize the movement of files between various sections specially, now In view of COVID-19 pandemic, the Competent Authority GGS Indraprastha University is pleased to approve the following procedure with regard to disbursement of Children Education Allowance entitled in accordance with the existing policy of the University.

1. After receipt of CEA claims from the individual employees in the Personnel Branch, the claims shall be processed on individual Personal Files of the employees by the Personnel Branch.
2. The Personnel Branch shall prepare consolidated Sanction Order which will be issued at the level of Joint Registrar(Personnel) after preliminary scrutinizing the claims of the employees by the Personnel Branch as per rules.
3. Thereafter on receipt of Sanction Order, payment of entitled CEA amount will be released by the Accounts Branch as per rules.
4. Since, CEA is required to be paid once in a year in the form of allowance and therefore, the Accounts Branch will not need a separate expenditure sanction of the Authority for disbursement of the CEA as the CEA for employees has already been adopted by the University at the time of grant of 7th Pay Commission.

This issues with the approval of the Competent Authority.


(Brig. P. K. Upmanyu)
Joint Registrar (Personnel)

No.F.1(6)(10)/2020/P-II

Dated the June, 2020

Copy forwarded to the following for information & necessary action:

1. All Deans/ Directors/ Branch Heads, GGSIP University.
2. Controller of Finance, GGS Indraprastha University.
3. Controller of Examinations, GGSIP University.
4. Assistant Registrar to Vice-Chancellor, GGSIP University.
5. Assistant Registrar to Registrar, GGSIP University.
6. Server Room, GGSIP University for uploading the Circular on University's website.


(Ajay Kumar)
Assistant Registrar (P-II)