Please appear for the applicable test(s) by going to https://ggsipu.wheebox.com/LOGIN-2/ggsipu.jsp from recommended browser (Chrome / Mozilla updated versions)

 and logging in using your Login ID and Password as follows:-

Login ID: (Student Enrollment Number)
Password: (Student Enrollment Number)

(After the first login the password will be auto generated and used for subsequent logins, the system will **NOT** allow any change in password)

Please note that Login ID and Password will remain same for Mock test and Final exams.

Schedule for Mock Test –

Dates: 24-01-2021 to 26-01-2021
Timings: 10 am to 10pm

Schedule for Main Exams –

Dates: As per date sheet
Timings: As per date sheet/schedule
Login Time: Login 30 min prior as per test schedule timing
Hard Stop Time: Test to end for all post 10 min of the total time

NOTE: Students can login 30 minutes prior to the test start time and their test will start at the scheduled time.

A. How to take assessment:

1. Open URL - https:ggsipu.wheebox.com/LOGIN-2/ggsipu.jsp

2. Login with your login credentials *(Login ID & Password)*

3. The students are to take examinations using a Laptop/Desktop with a webcam and microphone along with a Mobile phone capable of taking pictures of answer sheets.

4. A reliable Internet connectivity on the Laptop/Desktop is compulsory for the examination.

5. Click on the Start Test button to start the exam

6. Start attempting the questions. Once you have answered all the questions, click on the "End Test" button to submit your exam

B. Please read the following instructions thoroughly before you start the examination–

1. The candidate will be allowed to take the exam as per the allocated subject.

2. Please ensure that you are seated alone in a room for taking the examinations. Also ensure that you are seated in a **well illuminated** area for taking the examination.

3. An online Proctor (Invigilator) will be monitoring your test throughout the entire duration. Proctor can Pause your test, Take Snapshot remotely and Chat with you in case of any suspicious activity. The online examination system bears Artificial Intelligence (AI) features which will be continuously monitoring the students during the entire duration of examination. It will continuously view your Live Video, your Images and the Screens of your Laptop/ Desktop.

4. Please make sure that your Laptop is fully charged before appearing for the examination as a measure against unexpected power outages.

5. There is a navigation count, if the candidate reaches 30 navigation the case will be undergone the UFM committee. **Any notifications related to antivirus, windows update, email notifications etc. will be counted as navigation**

C. Laptop/Desktop Users for answering Descriptive questions:

a. <u>For typing answers in the Text box:</u>

(i)Type in the answer as text in the Text box provided on the screen for each descriptive question, one after another.

(ii) In case if you want to upload any images, diagrams or equations as a part of your answer, please follow the below steps for uploading an image, diagrams or equations as a part of your answer using QR Code scanner application.

Steps for the uploading an image, diagrams or equations as a part of your answer using QR Code scanner application:

i) Draw the required image / diagram / equation on a plain A4 sheet paper as required

ii) Click on the option to upload an image / diagram / equation on the test screen. A **QR** Code shall be generated on the test screen

iii) Open the QR Code scanning application and scan the QR Code using your mobile phone camera.

iv) Post scanning the QR Code, you can take an image using your mobile phone camera and upload the image / diagram / equation to your answer. (Note: Please click **allow** for camera permission)

Note: you will be able to upload only a single image with each QR code. In case you would like to upload multiple images / diagrams / equations using your mobile phone, you will have to scan a QR code separately. Note that each QR Code is valid only for 60 Seconds after which you will have to scan a new QR Code.

The following mobile applications for QR Code scanning are recommended for Android & iOS Mobile phones:

Android: https://play.google.com/store/apps/details?id=com.geekslab.qrbarcodescanner.pro&hl=en_IN

iOS: https://apps.apple.com/in/app/qr-code-reader/id1200318119

b. **For writing answers in A4 sheets**:

Candidates who would like to write the answers completely on a plain A4 sheet and upload the same instead of typing the answers in the Text Box provided on the examination platform, you can write the question-wise answers on a plain A4 sheet and **upload it by using**

a mobile phone by scanning QR Code*(Click: *Upload answer sheet using – mobile*). You will have to scan each side of the written answer sheet separately using a separate QR code

We request you to keep a sufficient number of plain A4 sheets & stationery handy well in advance for this purpose.

c. <u>For Multiple choice questions:</u>

The candidate needs to select one option from the 4 options that will be given against the question.

6. Please make sure you make the final submission only after completing the examination. You will be asked to confirm in case you accidentally try submitting the examination before the completion of the duration. Please note that once you make the final submission, you will **NOT**be able to take up the examination again.
7. In case if you are facing any technical issues during the examination, please reach out to below Support team or put in on the chat box provided on screen.

You can drop a mail to Support Mail ID: examsupport@ipu.ac.in
Help Line Number: 7303885690

System requirements

1. Internet Bandwidth: The minimum required bandwidth is 1 Mbps of internet speed on each machine.

2. Machine Configuration: RAM - RAM - Minimum 2GB (though 4GB is recommended), Processor Speed- 1.5 Ghz and above. Preferred Operating System – **Windows 8 above.**

3. Preferred browsers: For taking the test, recommended browsers are Google Chrome (Ver. 7.5 or above), Mozilla Firefox (Ver. 70 or above). Candidates using any apple device, kindly use GOOGLE CHROME ONLY to take the test. **Test will NOT work on Safari browser.**

4. The exam will **NOT** be support on Linux.

5. A web camera along with a working microphone is a mandatory for taking the exams.

6. A smart phone capable of taking Pictures to upload the answer sheet (applicable only for Subjective papers)

7. If your internet disconnects during submission contact the Help center on the given number and don't close your window.

8. For Face training, images should be very clear with proper lighting on the face during application.

9. QR code scanning app should be installed in the phone for Subjective exams.

10. Laptop/Desktop is recommended. Phone is **NOT** allowed for taking any exams.

11. Make sure that pop-up blocker is disabled on your browser. Any notifications related to antivirus, windows update, email notifications etc. will be counted as navigation.