



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
Sector-16 C, Dwarka, New Delhi – 110078 Website: <http://ipu.ac.in>
Finance & Accounts Branch

No. F. IPU/ Accts/Budget/2019-2020/03 | 382

Dt. 18/11/19

Subject: Submission of budgetary requirement for R.E. 2019-20 & B.E. 2020-21 -reg.

Budget Estimate (B.E) 2019-20 has already been communicated to schools/Departments. In order to review the budgetary expenditure for 2019-20 (i.e from 1st April 2019 to 31 October, 2019), please furnish the following information in the format attached vis-a-vis the budgetary expenditure of 2019-20 from your departmental/School budget control register maintained by you.

Discrepancies, if any may be informed to the Accounts branch for rectification.

1. Budget Estimate for 2020-2021 for a particular expenditure head (column no.-1)
2. Actual Expenditure from 1st April 2019 to 31 October, 2019 for 2019-20 (column no-2)
3. Balance budget for 2019-20 (column no.-4)

It is further requested to kindly furnish the justification for the following to this office latest by 20th November 2019, so that accounts branch may further evaluate these proposals & submit a consolidated budget proposal for R.E. 2019-20 & B.E. 2020-21 to the Hon'ble Vice Chancellor for consideration & approval.

1. Utilization of balance budget estimate 2019-20.
2. Revised Estimate 2019-20
3. Budget Estimate 2020-21.

(Prabhat Mishra)
Assistant Registrar

Copy to:-

1. Dean, USBT, USICT, USLLS, USMS, USBAS, USAP, USEM, USHSS, USCT, USE, USMC, USMPMHS
2. Director, CDMS, CEPS, DRC, AA, OIA
3. Controller of Examination
4. Superintending Engineer, UWD
5. Joint Registrar, Planning / Affiliation / Academic
6. Deputy Registrar, General Administration / Store / Estate / Security / Purchase / Legal
7. Incharge, Coordination / UIRC / NAAC / NSS / Internal Complaint Committee / SDC
8. Public Relation Officer
9. AR to VC (for information of Hon'ble VC)
10. AR to Registrar (for information to Worthy Registrar)
11. Chairman, CCGPC
12. Proctor, GGSIPU
13. Chairman, UITS - also upload the same on the University website under the link of A/C Branch
14. Office Copy

STATEMENT OF REVISED ESTIMATE 2019-20 & BUDGET ESTIMATE 2020-21

NAME OF THE DEPARTMENT

I) RECURRING EXPENDITURE

(Rs. in Lacs)

Head of Account (Recurring)	Revised Estimates 2019-20	Budgeted Activity Under RE-2019-20 (Pl. Specify)	Budget Estimates 2020-21	Budgeted Activity Under BE-2020-21 (Pl. Specify)	Justification for Revised Estimate 2019- 20	Justification for Budget Estimate 2020-21

II) NON-RECURRING EXPENDITURE

(Rs. in Lacs)

Head of Account (Non-Recurring)	Revised Estimates 2019-20	Budgeted Activity Under RE-2019-20 (Pl. Specify)	Budget Estimates 2020- 21	Budgeted Activity Under BE-2020-21 (Pl. Specify)	Justification for Revised Estimate 2019-20 with equipment details already purchased and proposals which are in process	Justification for Budget Estimate 2020-21 with details equipment

Note:- 1. Separate sheets may be added for justification if necessary

2. Department/School are requested to make provision only under the "Head of Accounts" are debited in the enclosed statement.